

DANCE CENTRAL

COVID-19 Studio Policy

Any students feeling unwell must stay home and not attend class.

- Absences are eligible for make-up classes.
- Parents must email absences to info@dance-central.com.au on behalf of students under the age of 18 years.
- Your teacher will be informed of the absence (via the class roll) and reception team will facilitate a make-up class.

As per the ACT government requirement, all travelers from Victoria, from Wednesday 8th July onwards are subject to entering quarantine for a period of 14 days from the day after leaving Victoria.

Reception & Front Office

We ask families to please minimise the need for face to face service as we have a limited number of people allowed in the building and we must prioritise staff and students.

If you have questions, please email info@dance-central.com.au

- If you would like to speak with a team member, call the office mobile: 0433 111 800 or 02 6282 7609
- If you would like to pay an invoice, please pay via the link located on your invoice or call DC during reception hours to pay over the phone.

DC spaces listed with maximum number of students allowed per designated area: Each area in the studio is labelled.

Front office/reception area	8 people
Waiting room	5 people
Kitchen	2 people
Upstairs hallway	4 people
Back office	4 people
Studio 1	37 students
Studio 2	33 students
Studio 3	16 students
Studio 4	15 students
Studio 5	33 students
Studio 6	33 students

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Drop Off and Pick Up

Students arrive no more than 5 minutes before classes and leave within 5 minutes of classes finishing. Students cannot assume they may wait at DC between classes and must be collected by guardians. If you have between 15 mins and 1 hour between your classes please request permission to wait at DC by emailing info@dance-central.com.au

Students enrolled in the first class of weekday afternoons (3:45pm or 4:00pm), and/or Saturday mornings at 8:45am classes are to enter the building and go immediately to their studio. They will wait in the studio with their teacher until their class starts. All other students in later time slots are to wait **outside** until their class starts.

Dance Central will have a barricaded area outside the building for all drop offs and pickups. There will be labelled areas outside the studio window frontage from 1 to 6 representing each studio. This is where we ask students to wait for their teacher to collect them and take them into class. There will be a sign with studio information for those who do not know what studio they are in. We will have a supervisor to ensure students are kept safe and the area is under constant video surveillance.

Teachers will collect their classes from the holding area to walk them in. Only students are to enter the building. All parents will need to drop and go or stay in their cars.

Classes will finish 5 minutes (or less) early to allow enough time for students to exit their classrooms and clear common areas before the next class can enter their studio. This is to minimise students crossing paths and to maintain restricted number of people in the building.

Teachers will promptly walk their class out of their studio to their holding area for their next class or pick-up area for parents to collect their child. Dance Central does not have the capacity for students to stay inside the building after class while socially distancing, so students must be collected on time. We recommend students wear appropriate clothing for being outside.

Hygiene

Students are to bring their own mat to classes that require a mat — Barre Body, Crew fitness, limbering, and as what is requested by your teacher.

Students are to arrive to class in their dance attire and avoid changing at the studio if it can be helped.

Students must sanitise hands upon entry and exit of the studio. Sanitising stations are available at the entry of each studio and at the entry in reception.

Students are to keep all their belongings with them at all times and are asked to not leave items in the waiting room or student study area. Students will need to place their belongings on the shelves in the studio so they do not create a trip hazard.

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We ask students to minimise eating at DC if it can be helped. If students need to eat we ask they practise excellent hygiene.

Physical Distancing

As dance is classified as a low contact sport, it is not required by the ACT government for the students and teachers to be apart at all times. Dance Central allows and maintains 4m square per student in every studio.

Dance Central requests students to maintain 1.5m physical distancing from each other where possible, in and out of class. That means no hugging, high-fiving or other forms of physical contact within the studios that are not essential.

Contact Details

Please ensure that all contact details are correct and up to date. We may need to contact you. If you are unsure if your details are up to date, or you would like to change your details

Dance Central & Blueberries

- Head to our website, and click the 'Log in or Register' button on the homepage. This will take you to our customer portal, where you will need to enter your email and password. On the drop down bar on the left hand side of the page, select 'My Account', then 'My Details'. Then simply make any necessary edits, and click 'Save' before exiting the form.

DC Fit

- Mindbody App: Log in to your Mindbody app and go to your profile on the bottom right-hand corner. Click on the Avatar next to your name and select 'Edit'. You can then make any necessary changes before clicking 'Done'.
- DC Website: Head to the DC Fit Timetable page. On the top right-hand corner of the timetable, select 'My Account'. You can then make any necessary changes before clicking 'Save'.

Bookings

All customers; DC, DC Fit and Blueberries students must be booked into a class before arriving at Dance Central. It is more important now than ever that our rolls are correct and we know exactly who is in the studio and continue to manage the number of people in our premises

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to ensure we abide by the ACT Government code. Our class lists act as our tracking sheets in the event there is a case of COVID in the studio.